17th Gillingham Scout "Adventurer's" Troop

Welcome Pack

Existing Cubs – Version 3

September 2015

1. Welcome

Welcome to the 17th Gillingham Scout Group – "Adventurer's" Scout Troop!

We are excited to welcome your child from Cubs as a new Scout and hope he/she enjoys our section meetings.

2. Contacts

For general 17th Gillingham Scout Troop questions, please contact:

Sam Brind (Skip)
Scout Leader
53 Ellison Way,
Rainham,
Gillingham, Kent.
ME8 9PG.

Email: scouts@17thgillinghamscouts.co.uk

Mob: Sam Brind (07814116286)
Adam Fowler – Assistant Scout Leader (07543850595)
Neil Chapman – Assistant Scout Leader (07747129744)

For 17th Gillingham Group questions, please contact:

Sam Brind
Joint Group Scout Leader
53 Ellison Way
Rainham
Kent
ME8 7PG

Email: sammybrind@hotmail.co.uk

Mob: 07814 116286

or

Kerrie Reid
Joint Group Scout Leader
12 Caldew Avenue
Rainham
Kent
ME8 6TP

Email: dinkyville@blueyonder.co.uk

Mob: 07946 544959

3. 17th Gillingham Scout Group

The 17th Gillingham Group Section times are as follows:

Beavers (aged 5 ¾ to 8 years old)
Drake colony meets every Tuesday from 6-7.15pm
Magellan Colony meet on Wednesdays from 6-7.15pm
Raleigh colony meets every Thursday from 6-7.15pm

Cubs (aged 8 to 10 ½ years old)
Cook pack meet every Monday from 6.15-7.45pm
Scott pack meet every Friday from 6-7.30pm

Scouts (aged 10 ½ to 14 years old)
Scouts meet every Monday from 7.45-9.15pm

4. Overview

We plan a varied and exciting programme schedule for each week. Programmes are emailed to parents at the start of each term. We have a Facebook page for each of the sections – if you befriend **'GSL seventeenth Gillingham'** then you can be added to the relevant page - to protect our Young People, they are set to the maximum security settings, so are accessed by invite only! The Leaders use a mixture of email and Facebook to communicate with parents, so please try to check both of these regularly so you don't miss instructions or important information! There is also our Twitter feed **@17thGillScout** !

Events are also arranged by Gillingham District and Kent county which provide events that we may not be able to do as a group like Theme park camps and days out. These will be communicated to you, but are also posted on our district website – www.gillinghamscouts.org.uk

We also plan special outings and events at weekends and during the holidays. The Scout leader will provide you with details and ask for your permission before members take part in any of the extra activities.

All young leaders and leaders are trained by the Scouting Association so that they can provide safe and exciting activities and events.

All leaders, assistants, helpers and parents/guardians are DBS checked before helping.

More information is available at:

Group website: www.17thgillinghamscouts.co.uk
Scout Association website: www.scouts.org.uk or
The Gillingham district website: www.gillinghamscouts.org.uk

5. Joining / Membership

Our Scout section is open to all boys and girls aged 10 ½ - 14 years old. The Scout Association sets the maximum number of members allowed in each section. The Scouts have no upper limit but are bound by the capabilities of our HQ.

As your young person has recently moved up from Cubs to Scouts, they are welcomed into the troop with a formal investiture within the first term, where they receive their woggle, any relevant badges for their Scout uniform and make the Scout promise. They should wear their Cub uniform until their investiture night, when they will need their green Scout shirt.

Replacement scarves cost £3.50 and woggles are available at £1.20p each. Lost badges are charged at £1 each.

Our membership subscription fees are £3 per week payable at the beginning of each term. Subs are used to cover the costs of hall rent, badges, insurance, membership fees to the Scout Association, resources for activities and subsidizing the cost of visits.

6. The uniform.

The Scout uniform consists of a green shirt, blue activity trousers, scout belt and smart black shoes. Although they will already have their scarf from Cubs, an essential part of the Scout uniform is the record book, which will be used to keep track of their progress attaining badges and working towards their Chief Gold award, the highest scout award.

We can sometimes offer good quality secondhand uniform. Please speak to a leader if you are interested.

In addition to the Scout uniform, members are encouraged to start a camp blanket, which is where occasional badges no longer allowed on uniform, and other badges are put to show a member's journey through the Scout Association. The group sell these for £2.35 and more details about this item can be given by Leaders.

7. The Scout, Promise and Motto

It is not expected, but would be encouraged for the scout to learn the Scout promise and Law. Both will be recited at the investiture. This is what they will abide by during their time in Scouting.

The Scout Promise

On my honor, I promise that I will do my best
To do my duty to God and to the Queen,
To help other people
And to keep the Scout Law

(Alternative promises are available for other Faiths and Atheists)

The Scout Law

A Scout is to be trusted.
A Scout is loyal.
A Scout is friendly and considerate.
A Scout belongs to the worldwide family of Scouts.
A Scout has courage in all difficulties.
A Scout makes good use of time and is careful of possessions and property.
A Scout has self-respect and respect for others.

The Scout Motto

Be Prepared

8. Location

We meet in the scout HQ on the Howard school site off Derwent Way, Rainham – attached to this document is a copy of the site map for your information.

If we plan to meet elsewhere, you will always be emailed with plenty of notice!

9. Time keeping

We would be grateful if you could ensure that your child arrives promptly for the start of the meeting or activity – we ask that you wait in the lobby until a Leader appears at the doors as we often only have 5 – 10 minutes to organize ourselves and make sure resources are ready!

Please note that we require at least two leaders to be present before we can take responsibility for the young people. Equally, please arrive on time to collect your child, although we do ask for you to bear with us if we are running a few minutes late!

10. Behaviour

All group members are expected to behave with due consideration to themselves and others. Bullying of any kind will not be tolerated. This, along with any persistent disruptive, violent or anti-social behaviour, may be dealt with by a formal warning, meeting suspension or, in extreme cases, removal from the group.

We do ask that all members and their families remember that leaders are volunteers who receive no payment for the work they do or the time that they give up to running sessions and camps, training and planning.

11. Payment Methods

We offer three ways to pay:

1. Our preferred method of payment is by bank transfer. The details are outlined below for which account to pay it to:

Bank:	Barclays Bank
Account Name:	17th Gillingham (St. Margaret's) Scout Group
Sort Code:	20-54-11
Account No:	50037397
Reference:	Your child's name+SUBS

Please inform your leader if you pay by bank transfer as we do not have direct access to the accounts and rely on parents telling us they have paid so we don't chase you later in the term!

2. We also accept cash payments, handed in a sealed envelope with your child's name, amount and what it is for written on the outside.

3. We also accept cheque payments (made payable to 17th Gillingham Scout Group)

12. Personal Details

Please complete all consent and personal details forms for your child so that we can complete your child's membership to our scout group.

It is also important that we have details of any medical issues and food allergies so that we are aware of them when running our programmes, and for when we have them overnight at camps.

Please ensure we have up to date contact details to ensure that we are able to keep you up to date with any news and information concerning Scouts and the Scout Group, or in the event of an issue or emergency.

13. Parental Help

Our sections can only run successfully with the active participation of the parents, whether simply by encouraging the children to join in activities or occasionally helping at a meeting.

We will also need help when we run outings or visits as, for sessions away from the HQ, we must have one adult for every twelve Scouts.

If you are interested in helping the Group-whether it be as a parent helper, behind the scenes (perhaps on our executive or fundraising committees), or as a uniformed Leader, please speak to the Scout Leader. We can organize a DBS check for you and let you know about the different opportunities there are for assisting the Scouts!

We appreciate that you may only be able to help at specific events or activities, whilst others can commit to an hour or more a week – we can guarantee that there is a position suitable to your availability and would love to hear from you!

14. Fund Raising

We occasionally participate in various activities in order to raise funds for the Group. Please get involved when we ask for assistance in this area as we can only run the activities offered to our Young People if we can afford them.

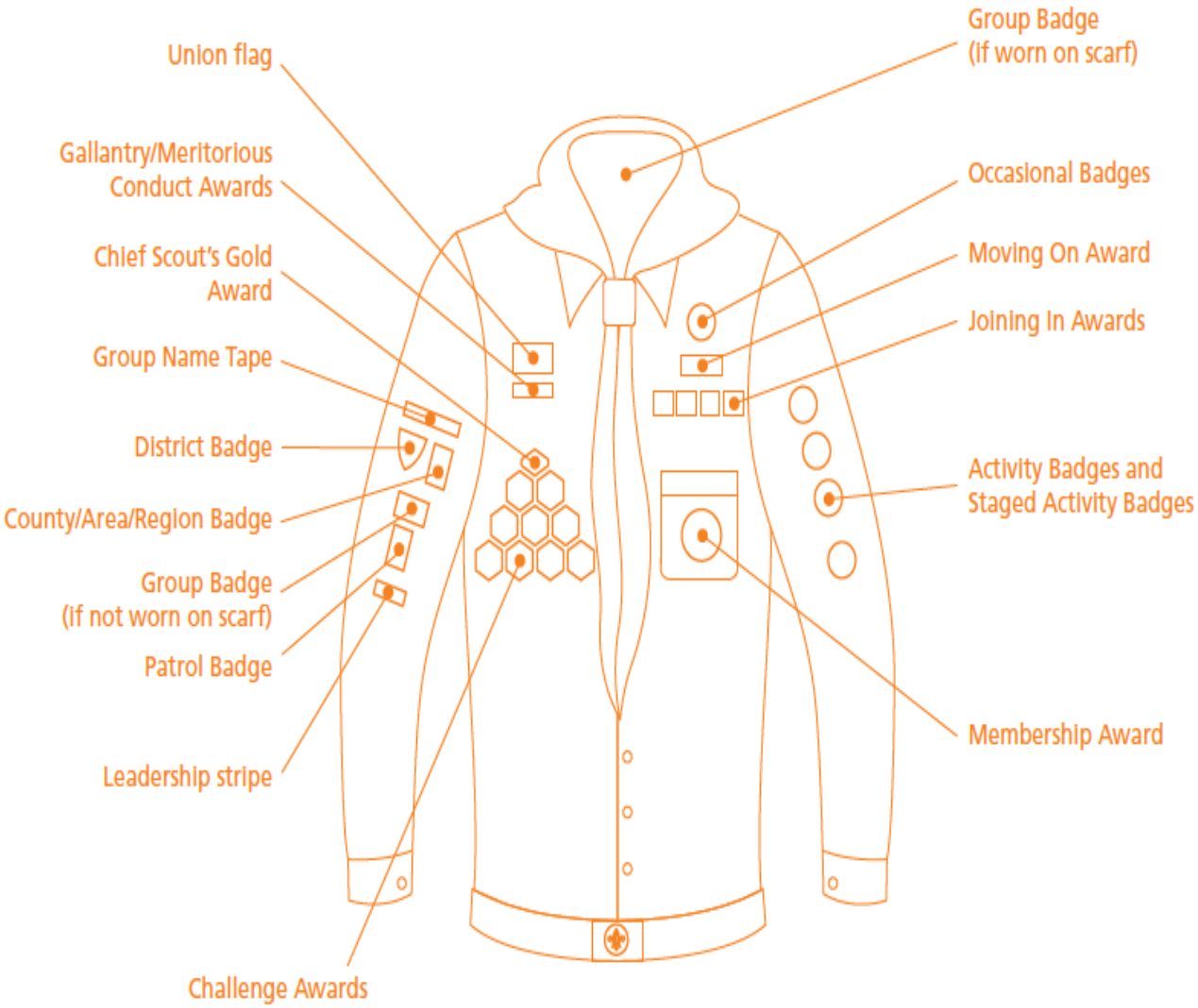
15. Gift Aid

At the 17th Gillingham Scout Group, we make use of the government gift aid initiative as a way of raising additional funds for the group, this helps to allow us to keep subs low and to support group / district activities and towards repairs to the HQ.

Gift Aid is a simple government initiative, which allows you to increase the value of your donations (which includes subscriptions) at no extra cost to you. For every pound you give, the group can claim an extra 25p from HM Revenue & Customs, helping your donations go further within the group. If you are a UK tax payer, please could I ask you to complete the new gift aid form attached and return it to your section leader in the next couple of weeks.

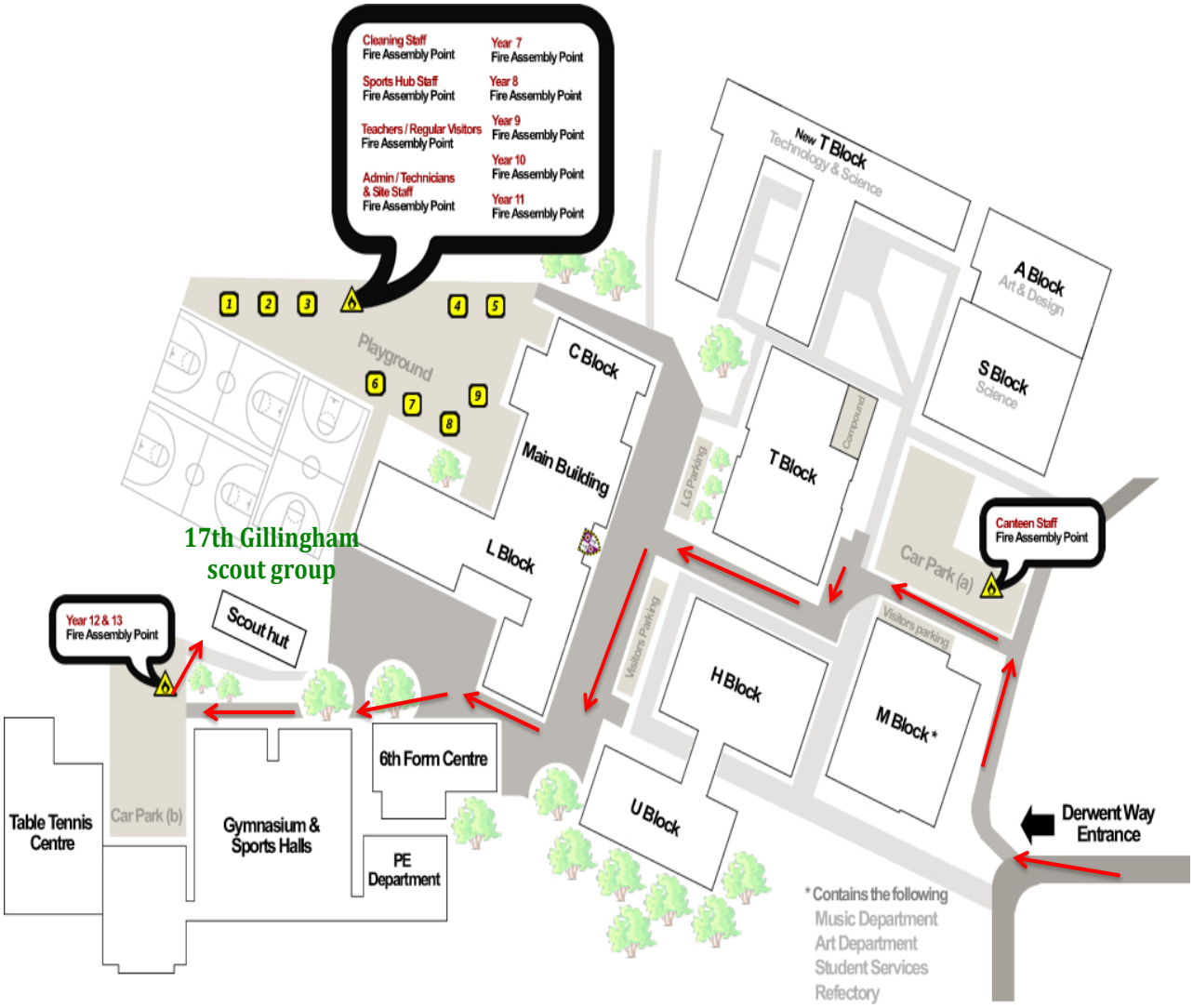
Further details can be found on the following web page:
http://scouts.org.uk/what-we-do/fundraising/gift-aid/

Uniform & badge positions



If you are ever unsure about where a badge should be positioned, please ask a Leader!

Howard School Site Map



Gift Aid Declaration

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Name of charity: **THE SCOUT ASSOCIATION**

Please treat as Gift Aid donations:

- ❑ The enclosed gift of £_____OR
- ❑ All gifts of money that I make today and in the future as Gift Aid donations OR
- ☐ All gifts of money that I have made in the past four years and all future gifts of money that I make from the date of this declaration as Gift Aid donations.

Please tick the appropriate box

Donor's details

Title:_____Initial(s):_____Surname:

Home address: _____

_____

Postcode:_____ Date: _____

Signature: _____

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs), that I donate to, will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give.

Please notify The Scout Association if you:

1. Want to cancel this declaration.
2. Change your name or home address.
3. No longer pay sufficient tax on your income and/or capital gains.

If you pay income tax at the higher rate, you must include all your Gift Aid donations on your Self Assessment tax return if you want to receive the additional tax relief due to you.

The Scout Association Gilwell Park Chingford London E4 7QW T: +44(0)20 8433 7100
Registered Charity numbers 306101 (England and Wales) and SC038437 (Scotland)

Revised February 2013

...EVERYDAY ADVENTURE

17TH GILLINGHAM SCOUT GROUP
ACTIVITY AND MEDIA CONSENT FORM

Name of Child:_____

OUTDOOR ACTIVITIES

This form, once signed, gives the parents/carers permission for the above child to attend the following planned events/excursions which the 17th Gillingham Scout Group carry out:

- Hikes, walks & visits in around Medway and the wider Kent area
- Visit to religious buildings, police/fire station, places of natural interest or heritage, vets/zoo, museums, other places of interest
- Visits to Scout Camp
- Football or other games activities
- Torch Hike

EMERGENCY AID

In case of emergency involving my child, I understand every effort will be made to contact me. If I cannot be contacted by telephone or any other means to authorise this, I hereby give my general consent to any necessary first aid / medical treatment and authorise the Scouter in charge of the activity to sign any document required by the hospital authorities.

I give consent for a Scouting Leader to dispense, if necessary, common over-the-counter medicines to my child with due diligence. These medicines include paracetamol in all forms, junior basic linctus, piriton solution, antihistamine creams or ibuprofen in all forms.

MEDIA CONSENT

The use of camera and video equipment is now a commonplace occurrence at Section meetings and Group events. However, the 17th Gillingham Scout Group is required to obtain written permission from a parent or guardian before using photographs or videos that contain images of their child.

Sometimes photographs and video images of members (Beavers, Cubs or Scouts) taking part in activities are submitted to the local newspapers, the Group, District or County newsletters/websites or put on display. The purpose of this form is to seek your permission for us to use photographs and videos that contain images of your child.

scouts be prepared . . .

...EVERYDAY ADVENTURE

17TH GILLINGHAM SCOUT GROUP
ACTIVITY AND MEDIA CONSENT FORM

Name of Child:_____

The 17th Gillingham Scout Group follows the Scout Association guidelines on the use of photographs and we have produced our own Website Policy which, amongst other things, specifies how photographs may be used on our website / Facebook pages. Copies of our website policy can be requested from your child's Section Leader. In essence:

- Only photographs and videos containing images of members for whom consent has been given will be used.
- We will not identify any child or young person by name, only by the group and section e.g. 17th Gillingham Scouts on a visit to….. or 17th Gillingham Scouts camping in……..

I give permission for…… currently a member of 17th Gillingham Scout section.

(A) To participate in the activities above - Yes | No

(B) The use of images of my child to be published in print media - Yes | No

(C) The use of images of my child to be published on the Group or Scout Association websites - Yes | No

(D) To receive first aid or emergency medical treatment as outlined above - Yes | No

I understand that this permission will be deemed to be valid for all Activities and for all photographs and videos taken during the time my child belongs to Beavers, Cubs and Scouts within the 17th Gillingham Scout Group, unless I inform the Scout Group otherwise.

Your name (please print) .....
(parent/guardian)

Your signature .....

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FAMILY INFORMATION FORM

To help your child's leader please provide the following details

CONTACT INFORMATION

Child's name: .....

.....

Gender: M/F .....

Date of birth: .....

Religion: .....

Child's address: .....

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Child's email address (if applicable):

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Primary contact .....

Tel: .....

Email: .....

Partner contact: .....

Tel: .....

Email: .....

Alternative contact name (please state relationship):

.....

Tel: .....

Email: .....

MEDICAL INFORMATION

Please list any medical conditions, allergies or special requirements your child has (full information on the appropriate way to cater for these should also be given to your child's leader):

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Please give details of any dietary requirements your child has:

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FURTHER INFORMATION

Can your child swim? yes ☐ no ☐

Permission to use photos for Scouting publicity purposes yes ☐ no ☐

Details of previous Scouting (parent or child)

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Parent(s) occupation(s):

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Have you or your partner/spouse ever been a member of the Scout or Guide movement?

Primary contact yes ☐ no ☐

Partner yes ☐ no ☐

Time available per week/month/year for assisting with the group:

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☐ Make your gift do more. By ticking here you will increase the value of all donations and subscriptions you have made for the past four years, and all future donations until you notify us otherwise. To qualify for Gift Aid you must pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) reclaim for that tax year (currently 25p for each £1 you give). Taxes such as VAT and Council Tax do not qualify.

Please give details of any skills or hobbies you have that could contribute to the running of the group or the provision of activities: eg, first aid, DIY or office administrative skills.

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Parent's signature:

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Data protection

All information given will be used in accordance with the Data Protection Act 1998. Information given will only be used in connection with your son/daughter's membership of the Scout movement in the United Kingdom.

The Scout Association, at all levels, may itself use your contact details (post and email) to keep in touch with you about Scouting. However, by law we need your express permission for certain direct marketing services. By giving this permission we can provide you with access to additional opportunities and services.

Please tick the box if you are happy to be contacted:

☐ I am content to receive details by post and email about new products and services being promoted directly to The Scout Association or its subsidiary companies.

PLEASE RETURN THIS FORM TO YOUR CHILD'S LEADER.

scouts.org.uk/parents

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